**Policy for national committee members to join the BSI sub-committees**

The Board has the following sub-committees:

* Accreditation of National Committees
* Accreditation of Training Courses
* Blue Shield Approach
* Governance
* Website/Communication
* GA 2020

They are for the moment composed only by the members of the Board. Each sub-committee has a convener and 2 or 3 members each. Any national committee wishing to assist the work of the sub-committees can propose a candidate. Applicants are required to follow these steps:

1. National committees should email the Board Secretary <manana@blueshield.ge> stating:
2. which sub-committee the person would like to be part of;
3. what qualification and skills can s/he bring in;
4. what tasks s/he can contribute to accomplish;
5. how much time the candidate can offer to the committee each month.

2. The proposal is forwarded to the respective sub-committee members and they decide between each other

3. The convener of the sub-committee notifies the secretary on the decision.

4. The person and its national committee are then notified and the person can start its engagement in the work of the respective sub-committee.

5. Each national committee can propose to have members in two different sub-committees.

6. Each sub-committee can take 1 to max. 3 non-board members on the sub-committee depending on the workload in the particular sub-committee.

Note: National committee members will not be eligible to join Board meetings discussing the committee work unless their input is particularly relevant and then they should attend only for the relevant part of the meeting, as they are not elected members.